**Building projects, facility improvements,**

**equipment or other capital projectS**

### A report for a building project, facility improvement, equipment or other capital project may include information related to the following questions.

It is understood that some flexibility in responding to the following is essential to fit the particular grant and its intended purpose when awarded.

Grant #  Date of report

Grantee Name

Mailing Address

Street Adress

City/State/Zip

Phone

Email

1. Has the project or improvement been completed? Projected completion date? Are there problems or issues delaying completion? How are these being resolved?

1. Have major changes been required in the design plan, equipment, etc. when compared with the projection in the grant application? If so, please describe.

1. A financial summary:
	1. Comparison of actual cost vs estimated projected cost.

Actual Cost $

Estimated Projected Cost $

* 1. Report how the grant funds have been used to date. If balance remains, how much?

Remaining Balance $

* 1. Amount of local/organizational financial support provided for this project/improvement to date?

Local/Organizational Support $

* 1. What is your current indebtedness? Your final projected indebtedness?

Current Indebtedness $

Final, Projected Indebtedness $

* 1. What effect has this fundraising had on your operational budget or benevolent contributions?

1. In what ways has the project or improvement benefited your ministry? What measurable benefits/results can be reported? What are your greatest satisfactions? Most significant disappointments?

1. How valuable was the assistance of The Foundation? In what ways could the grant procedure have been improved?

1. Do you have additional comments, suggestions or questions? You may also attach testimonials, articles or observations that may be available.

Please complete this form in Microsoft Word, attach any supporting documents, items return to:

The Foundation of the Great Lakes Conference

PO Box 1132

700 E. Melrose Avenue

Findlay, Ohio 45840

Or email the completed document and other information to foundationdirector@cggc.org.

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